Contract Overview	
Contract Type	Amendment to Consultant Services Contract
Contract Title	Professional Development and Evaluation System
Method of Procurement	RFP
	On October 31, 2017, the Office of Procurement Services issued RFP 2000002421 for the purchase of a Professional Development & Evaluation System. Six (6) proposals were received. SumTotal Systems, LLC was the top ranked vendor and awarded a contract on October 12, 2018. Sumtotal Systems, LLC was acquired by, and now operates as, Cornerstone OnDemand, Inc.
Contract	https://www.fairfaxcounty.gov/cregister/ContractDetails.aspx?contractNumber=4400014967
Vendor Name	Cornerstone OnDemand, Inc.

Contract Summary	
Description of Services	The Contractor provides MyPDE which is an online platform that supports employee evaluation, online learning content library, and professional development.
Contract Start Date	October 12, 2018
Contract End Date	October 14, 2027
Initial Term of Contract	Four (4) years and 8 months
Contract Renewals	One (1) one-year
Total Contract Value	$ 5,145,602 (since October 2018)
Annual Value	$ 571,733
Funding Source	School Operating
Pricing Structure	Firm fixed annual license and support fees.
Contract Terms	FCPS standard contract terms apply, with negotiated revisions to several administrative, legal and compliance related provisions.

Strategic Alignment	
Sponsor	Gautam Sethi, chief information technology officer
Strategic Plan Pillars I	☐ Pillar A - Differentiated and Culturally Responsive Learning Environments ☐ Pillar B - Vibrant Home, School and Community Partnerships ☐ Pillar C - Diverse, Adaptive and Supported Workforce ☑ Pillar D - Culture of Equity, Excellence and Accountability
Department	Information Technology
Description of Need	FCPS needs a platform to manage staff professional development, training, and performance evaluation. The platform also functions as a central library for training resources, handles course registration, tracks employee progress, and facilitates goal settings.
Background Information	MyPDE platform, provided by Cornerstone OnDemand, serves as a comprehensive system for staff management and development. MyPDE operates through three main components: the SumTotal License, which includes an employee evaluation module for performance measurement; Additionally, the contract includes consulting services as needed, premier support for MyPDE, and a pre-production environment for website updates. Consulting hours are purchased in bundles.

Amendment Detail	
Description of Contract Change	This is an administrative change to the previously approved contract to reduce the consulting hours at the same rate. The amendment will incorporate a bundle of 96 consulting hours to the contract, a reduction from 125 hours.
Annual Value of Change	$ 0
Total Contract Value of Change	$ 0

Compliance and Reviews			
Cybersecurity Review	☑ Yes	☐ No	☐ Not applicable
IT Review	☑ Yes	☐ No	☐ Not applicable
Legal Review	☐ Yes	☐ No	☑ Not applicable
Risk Management Review	☐ Yes	☐ No	☑ Not applicable